

COMMISSIONING REQUEST FORM



Tel: 0345 070 1058 After Sales
Fax: 0345 070 1074 After Sales
Email: service@baxiheating.co.uk
www.pottertoncommercial.co.uk

To: AFTER SALES COMMISSIONING DEPT

FAX: 0345 070 1074 or Email: service@baxiheating.co.uk

To request an engineer to attend site and commission your equipment please complete the following details as fully as possible (if unknown, or not applicable please state). Please then return this form either by Fax 0345 070 1074 or email service@baxiheating.co.uk. We will then contact you to confirm availability.

Your Original Equipment Order No.:

(Unless already included in the above order, we will also require an official order to cover the cost of commissioning.)

Appliance Model (state no. req'd):

Date commissioning required:

(subject to availability & confirmation by Potterton)

Site Name:

Site Address:

Post Code:

Access Restrictions/Special Instructions:

Site Contact:

Tel No. (Preferably mobile):

Main Contact:

Tel No. (Preferably mobile):

Email Address:

Our Order Ref. No.:

LESS THAN 2 WORKING DAYS NOTICE FOR POSTPONEMENT OR CANCELLATION MAY RESULT IN A CHARGE

Please confirm boxes below as appropriate (N.B. This list is not exhaustive):

GAS/OIL/LPG : - Are fuel lines complete, purged of air and sufficient gas pressure/fuel supply available to operate the boiler(s) at full load for duration of commissioning?

Are all electrical supplies and external controls connected and functioning?

Can controls be overridden? If not will the controls engineer be available?

Are flue connections completed?

Are flow & return connections complete and is the system full of water and fully vented?

Is there sufficient system load available to enable minimum of 1 hours run time at full output, regardless of outside temperature?

Is this installation on L.P.G.?

Is there a site induction? If so, please state time and duration: